



Our reference HRrequest1108

11 August 2009

Direct line 08447982222
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— Dear Director of Finance

National Fraud Initiative - Request for additional data

Your Chief Executive should have received a letter from the Rt Hon John Healey MP (copy attached) asking your Authority to join a national drive to crack down on the unlawful sub-letting of properties in the social housing sector. The measures announced include incorporating Registered Social Landlords (RSL's) tenancy information in a re-run of the housing module of the National Fraud Initiative (NFI). The introduction of RSL data provides new opportunities for Local Authorities and RSLs to identify tenants who are housed in social dwellings, but who fail entitlement rules because they have tenancies elsewhere.

In order to undertake this matching I require you to submit your current tenants data in accordance with the data specification which is attached to this email. It is also available on our website at the following link <http://www.audit-commission.gov.uk/localgov/audit/nfi/dataspec/Pages/housing.aspx> (please note that only the current tenants specification applies, please ignore the references to RTB data). The current tenants specification has not changed since you provided data for NFI 2008/09 back in October 2008. The date of download for the purpose of this request is 30th September 2009. Data should be uploaded by the 9th October and it is vitally important that these dates are met as timely distribution of the results is entirely dependent on prompt submission of the data.

Please note that as part of this work I will also be contacting the Department for Work and Pensions to request that they provide me with an extract from the housing benefit data you provide to their Housing Benefit Matching Service.

Should you require any further information or guidance, please do not hesitate to get in contact with the NFI team via email at nfiqueries@audit-commission.gov.uk or leave a voicemail on 0844 798 2222.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P. Yetzes', with a long horizontal flourish extending to the right.

Peter Yetzes
Head of NFI